



Job Title: Hospitality Host

General Description:

The Hospitality Host reports directly to the Production Manager and provides support in the hospitality area where our performers spend their time resting, having their meals, and preparing for their performances. Our Hospitality Hosts help to create a pleasant and inviting atmosphere for them to recharge in.

Duties/Responsibilities

- Fulfills hospitality requirements for each performer according to the specifics in their Rider
- Daily opening and closing operational duties that help in supporting the kitchen staff
- Assists with preparing breakfast, lunch, and appetizers for the artists
- Assists with catering and infrastructure projects as needed to help ensure our smooth operations
- Responsible for maintaining and keeping the hospitality area in working condition; Includes bathrooms, dressing areas, and rest areas
- Replenishes inventory and stock items

Qualifications:

- Friendly and energetic demeanor, with the ability to stay calm and move quickly during busy times.
- Ability to work cooperatively and effectively with a wide variety of people including management and peers
- Ability to address and handle customer concerns courteously and respectfully
- Reliable, responsible, and dependable

Physical Demands/ Working Environment:

- Must be available for "ALL" show dates in the Season, from April – Labor Day
- Able to lift 50 pounds
- Prolonged periods of standing, bending, walking, twisting, and climbing stairs
- Ability to work outside in varying temperatures, fast-paced environment and often loud
- Reliable transportation to and from work

Cape Cod Melody Tent in Hyannis, MA and the South Shore Music Circus in Cohasset, MA, are sister venues, each with a 2300 seating capacity for all-ages. Our venues are seasonal and are tented outdoor theaters. We have been presenting national touring live music, children's theater, and comedy performances continuously for over 69 years.

Apply online at <http://www.melodytent.org/contact/employment-opportunities/>

or <http://www.themusiccircus.org/contact/employment-opportunities/>